

State of Indiana Bid Contact:

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 Administration
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BID INFORMATION COVER SHEET
 300-22-70650
 for
 Golf Carts, Utility Carts, and Beverage Cart
 for
 The Department of Natural Resources

Response Due Date:

Part One, Submission Form Due Date and Time:

April 11, 2022 @ 3:00 PM ET

Part Two, Submission via Flash Drive Due Date and Time:

April 14, 2022 @ 3:00 PM ET

INSTRUCTIONS: Please provide the information requested below and submit this bid information cover sheet with your bid response.

Please note: The process to submit bids have changed. Please thoroughly review submission instructions outlined in the Bid Package document.

BIDDER CONTACT INFORMATION

Company Name	Midwest Golf & Turf
Company Bidder ID#	18576
Contact Name/Title	Troy Griffith / Territory Manager
Contact Phone/Email	317-695-8415 / tgriffith@midwestgolf.com

PLEASE IDENTIFY IF THE FOLLOWING PREFERENCES ARE CLAIMED IN THIS COMPLETED BID PACKAGE:

☐ U.S. Manufactured Preference (USMP)

☐ Indiana Manufacturing Preference (IMP)

Please be advised only one of the pricing preferences listed below may be claimed.

☐ Indiana Business Preference (IBP)
 (also called Buy Indiana)

☐ Indiana Small Business Preference (ISBP)

BELOW IS A CHECKLIST OF ITEMS TO BE INCLUDED IN THE BID SUBMISSION. FAILURE TO COMPLETE ALL REQUESTED ITEMS MAY RESULT IN REJECTION OF THE BID.

☒ Completed Attestation Form (Bid Information Cover Sheet)
☒ Completed Executive Summary

☒ Completed Bid List in original EXCEL format (NO PDFs)
☒ Quote and Specifications on Company Letterhead

☒ Completed Bid Package, containing the following:

- o Identification of any Purchasing Preferences Claimed (Page 7 – 8)
- o Completion of *Minority and Women's Business Enterprises Subcontractor Form* (Pages 9-10)

☒ Completed Indiana Economic Impact Form

- o Completion of *Indiana Veteran Owned Small Business Subcontractor Form* (Pages 11-12)
- o Completion of *Invoice Automation Program* and *ONE Indiana Questions* (Page 14-16)
- o Identification of Emergency Information (Page 16)
- o Identification of Requested Exceptions to Outlined Specifications (Page 17)
- o Company Information with Authorized Signature (Page 20)

☐ Proposal submitted via one (1) Flash Drive containing electronic version of all completed bid documents.

PLEASE USE THE FIELD BELOW TO PROVIDE ANY ADDITIONAL COMMENTS RELEVANT TO THE BID SUBMISSION

Purpose

The purpose of this negotiated bid is to select a vendor to provide golf carts (80), utility carts (6), and beverage cart (1) for The Fort Golf Course. Bid response should include pricing for the purchase of the items aforementioned. The trade-in value applies to 80 public use carts and 7 utility units listed on the "70650 Trade-in List" spreadsheet.

Key Bid Dates

The following timeline has been provided as an illustration of the bid process. The dates associated with each step are not to be considered binding. Due to the unpredictable nature of the evaluation period, these dates are tentative and subject to change. At the conclusion of the evaluation process, all Respondents will be informed of the evaluation team's findings.

Activity	Date
Issue of Bid	March 3, 2022
Deadline to Submit Written Questions	March 10, 2022 by 3:00PM EST
Response to Written Questions	March 17, 2022 by EOD
Submission Process Part One: Submission Form and Required Attachments	April 11, 2022 by 3:00PM EST
Submission Process Part Two: Submission of Bid on Flash Drive	April 14, 2022 by 3:00PM EST
Award Recommendation	May 2022